



COMMUNITY EDUCATION COUNCIL - DISTRICT 17

760 Prospect Place Brooklyn, New York 11216 – Room 103

(718) 467-0800/Ext. 1004/1030/Email: CEC17@schools.nyc.gov / Fax# (718) 221-1632

Ms. Lafleur Cumberbatch, President
Ms. Takiya Swaby, 1st Vice President
Ms. Erika Kendall, Recording Secretary
Mr. Duane Singh, Treasurer
Ms. Joanna Henry-Barrow, Member
Ms. Nicole Job, BP Appointee-President
Ms. Vanessa Moore, Member
Ms. Fanny Spencer, Borough President Appointee

Mr. Clarence Ellis, *Community Superintendent*

SPECIAL MEETING - MINUTES

Wednesday, April 25, 2018

6:30PM

Public School 138

760 Prospect Place, Brooklyn, NY 11226

Calendar Meeting:

Call to order – Agenda Item #1:

Meeting was called to order at 6:35pm by Ms. Cumberbatch, President.

Roll Call- Agenda Item #2:

Roll call was taken by Ms. Spencer in the absence of the recording secretary

Members Present:

Lafleur Cumberbatch
Joanna Henry-Barrow
Nicole Job
Erika Kendall
Vanessa Moore
Duane Singh
Fanny Spencer
Takiya Swaby

Members Absent:

Quorum was established.

Planning for upcoming events – Agenda Item #3

The council reviewed the district calendar and discussed proposed upcoming events

RISE Festival June 23rd

June 19th meeting – Science fair awards (1st & 2nd Place for each grade)

Science Fair for March 2019

School's Out; Learning Not – (Mobile in June)

Children's Fitness Expo (Requesting PS 92 for venue) (June 2nd or 9th)

Mental Health Awareness training (Possibly May)

Back to School with J.J. the clown (August 26th)

Parent Leader Installation Ceremony/ Parent Leader boot camp

Unfinished Business – Agenda Item #4

School Assignments:

4 schools are without a CEC liaison PS 398, 770, MS 353, and MS 394.

Ms. Kendall took on MS 394, Ms. Swaby took on PS 770 and 398, and Ms. Barrow requested MS 353.

Committees:

The council discussed standing committee chairs and updating description for standing committees. Some committees the council agrees to include are:

Charter Co-location committee or School utilization and Space use

Bylaws

Planning

Special Education

Title I

Adjournment – Agenda Item #5

Motion to adjourn meeting was made by Ms. Kendall at 8:48pm.

Ms. Swaby seconded the motion to adjourn the meeting.

Recorded and Submitted by: Ms. V. Walters, Administrative Assistant

Read and Approved: _____
Date