



COMMUNITY EDUCATION COUNCIL - DISTRICT 17

760 Prospect Place Brooklyn, New York 11216 – Room 103

(718) 467-0800/Ext. 1004/1030/Email: CEC17@schools.nyc.gov / Fax# (718) 221-1632

Ms. Nicole Job, BP Appointee-President
Ms. Lafleur Cumberbatch, 1st Vice President
Ms. Takiya Swaby, 2nd Vice President
Ms. Kathleen Mark, Recording Secretary
Mr. Duane Singh, Treasurer
Ms. Erika Kendall, Member
Ms. Margo Henry, Member
Ms. Joanna Henry-Barrow, Member
Ms. Vanessa Moore, Member
Ms. Fanny Spencer, Borough President Appointee

Mr. Clarence Ellis, *Community Superintendent*

BUSINESS/CALENDAR MEETING - MINUTES

Tuesday, August 15, 2017

6:30pm – 8:45pm

Public School 138

760 Prospect Place, Brooklyn, NY 11216

Business Meeting:

Call to order – Agenda Item #1:

Meeting was called to order at 6:47pm by Ms. Job, President. Late start due to 15 minute grace awaiting quorum.

Roll Call- Agenda Item #2:

Roll call was taken by Ms. Mark, Recording Secretary

Members Present:

Lafleur Cumberbatch
Joanna Henry-Barrow
Nicole Job
Erika Kendall
Kathleen Mark
Vanessa Moore
Duane Singh
Fanny Spencer
Takiya Swaby (L)

Members Absent:

Margo Henry (EA)

Quorum was established

Review/Approval of draft minutes (July 11th Annual) – Agenda Item #3:

Council reviewed minutes. Ms. Mark motioned to approve minutes as read. All members were in favor.

Member Reports – Agenda Item #4:

Ms. Job shared that she and Ms. Cumberbatch attended the PE4ALL briefing. Schools are below the required Physical education level. Ms. Cumberbatch sits on the Wellness Council at her school and added to what was addressed at the briefing. Ms. Cumberbatch shared that it was stated \$385 million for 83 schools in 76 buildings throughout the 5 boroughs will be allocated for Gyms. CEC 17 has sent an assessment request to D17 schools.

Tuesday, August 22nd “Culturally Responsive Education” rally on the steps of City Hall.

Ms. Spencer requested to choose 3 schools, PS 138, 375, and MS 484 to liaison to.

Unfinished/New Business – Agenda #5:

Back to School event with JJ the clown, Sunday, August 20th. CEC 17 will have a table to distribute District information. Invitation was also extended to schools and High school students for community service. (10am – 12pm registration)

Agenda for September Calendar meeting: Members expressed that the business meeting date September 13th conflicts with DOE’s schedule for Parent Teacher conference.

What would be some topics for Presidents’ Council at the 1st Quarterly meeting?

CEJ possible presenters

Ms. Mark shared that the council needs to choose a web address. The council agreed to CEC17.com which will be about \$11.99 for two years.

Ms. Dekock from FACE shared further for clarity on how to proceed in purchasing a website. The council will need money to register the domain and web hosting. The council can pay with the P Card or through SIPP.

Adjournment – Agenda Item #6

Motion to adjourn Business meeting was made by Mr. Singh at 7:40pm. Ms. Swaby seconded.

Calendar Meeting:

Call to order – Agenda Item #1:

Meeting was called to order by Ms. Nicole Job, President at 7:41pm

Roll Call – Agenda Item #2:

Roll call was taken by Ms. Mark, Recording Secretary

Members Present:

Lafleur Cumberbatch
Joanna Henry-Barrow
Nicole Job
Erika Kendall
Kathleen Mark
Vanessa Moore
Duane Singh

Fanny Spencer
Takiya Swaby

Members Absent:
Margo Henry (EA)

Quorum was established

Old Business/New Business – Agenda #3:

Ms. Job noted that the public is allowed to sign up for speaking time and allotted 3 minutes to address the council. Sign up closes at 7PM.

Ms. Job also noted that the District office staff is not present due to summer scheduling.

Council members reviewed the documents included in their folders

Ms. Mark asked if it was possible to set the agenda for September's meeting through email.

Ms. Dekock noted that the council only has to hold a Calendar meeting with the Superintendent once a month.

Ms. Cumberbatch motioned not to hold a Business meeting for September and set the Calendar meeting agenda via email. Mr. Singh seconded. 8 members were in favor.

Approval of Budget: The council met and discussed budget at previous special meeting. Mr. Singh read aloud the allocations for the FY 18 Budget. Ms. Kendall motioned to approve allocation as read. Ms. Mark seconded. Roll call vote was taken to approve Budget allocation:

Lafleur Cumberbatch	-	Yes
Joanna Henry-Barrow	-	Yes
Nicole Job	-	Yes
Erika Kendall	-	N/A
Kathleen Mark	-	Yes
Vanessa Moore	-	Yes
Duane Singh	-	Yes
Fanny Spencer	-	Yes
Takiya Swaby	-	Yes

8 - Yes 0 – No 0 – Abstain

Vote carried to approve budget.

Election of Officers (President): Recording Secretary, Ms. Mark acted as Chair Pro-tem to give Ms. Job an opportunity to run for President. Ms. Henry-Barrow and Ms. Job nominated themselves for President and shared with council.

Roll call vote was taken for the role of President:

Lafleur Cumberbatch	-	Abstain
Joanna Henry-Barrow	-	Henry-Barrow
Nicole Job	-	Job

Erika Kendall - N/A
Kathleen Mark - Job
Vanessa Moore - Abstain
Duane Singh - Henry-Barrow
Fanny Spencer - Henry-Barrow
Takiya Swaby - Henry-Barrow

4 - Henry-Barrow 2 – Job 2 – Abstain

Vote did not carry to elect a President. Vote will be moved to the agenda of next scheduled Calendar meeting.

Report of Community Superintendent: Mr. Ellis – Agenda #4:

District staff not present due to summer scheduling.

Public Comment Session – Agenda #5:

Ms. Nieves, Parent Leader from PS 316 addressed council on a concern about what will be done to ensure that the school has space in a building that is co-located.

Ms. Lindsay, Community advocate is interested in receiving more information about the Presidents’ council and district events.

Ms. Wedderburn, Chair of Community Board 8’s Youth and Education Committee. Meetings held every 1st Tuesday, 7PM at 385 Sterling place.

Representative from Trailblazers shared that the company is hiring anyone over 18 and will share flyer via email tomorrow.

Ms. Cumberbatch noted that parents are having issues with student transfers and admissions for students with IEP at D75 schools.

Adjournment – Agenda Item #6

Motion to adjourn meeting was made by Ms. Cumberbatch at 8:53pm.

Ms. Moore seconded the motion to adjourn the meeting.

Recorded and Submitted by: Ms. V. Walters, Administrative Assistant

Read and Approved: _____ September 19, 2017
Date