



# COMMUNITY EDUCATION COUNCIL - DISTRICT 17

760 Prospect Place Brooklyn, New York 11216 – Room 103

(718) 467-0800/Ext. 1004/1030/Email: [CEC17@schools.nyc.gov](mailto:CEC17@schools.nyc.gov) / Fax# (718) 221-1632

Ms. Lafleur Cumberbatch, President  
Ms. Takiya Swaby, 1<sup>st</sup> Vice President  
Ms. Joanna Henry-Barrow, 2<sup>nd</sup> Vice President  
Ms. Erika Kendall, Recording Secretary  
Ms. Fanny Spencer, Treasurer-BP Appointee  
Ms. Nicole Job, BP Appointee-President  
Ms. Vanessa Moore, Member  
Mr. Duane Singh, Member

Mr. Clarence Ellis, *Community Superintendent*

## BUSINESS/CALENDAR MEETING - MINUTES

*Tuesday, August 21, 2018*

*6:30pm – 8:45pm*

**Public School 138**

**760 Prospect Place, Brooklyn, NY 11216**

### **Business Meeting:**

#### **Call to order – Agenda Item #1:**

Meeting was called to order at 6:47pm by Ms. Cumberbatch, President.

#### **Roll Call- Agenda Item #2:**

Roll call was taken by Ms. Spencer, Treasurer

#### **Members Present:**

Lafleur Cumberbatch  
Erika Kendall  
Vanessa Moore  
Duane Singh  
Fanny Spencer  
Takiya Swaby

#### **Members Absent:**

Joanna Henry-Barrow (UA)  
Nicole Job (EA)

#### **Quorum was established**

#### **Review/Approval of draft minutes (June 19<sup>th</sup> Calendar & July 10<sup>th</sup> Annual) – Agenda Item #3:**

Council reviewed minutes. Ms. Cumberbatch noted that there was an edit to be made on page 4 under roll call. Ms. Kendall motioned to approve July 10<sup>th</sup> minutes with adjustments. Ms. Swaby motioned to approved June

19<sup>th</sup> and July 10<sup>th</sup> meeting minutes with requested adjustments; Ms. Kendall seconded. All members were in favor.

**Member Reports – Agenda Item #4:**

There were no member reports at this time.

**Unfinished/New Business – Agenda #5:**

Ms. Cumberbatch noted that the council has reached out to Principals to host this school year's calendar meetings and is still awaiting some replies. September 18<sup>th</sup>'s Calendar meeting will be held at Middle School 246.

The council reviewed the agenda for September's calendar meeting. The invited presenters are Include NYC on behalf of Special Education and Department of School Foods.

Ms. Spencer asked if there were any entity that provide resources or presentations catered to the English Language Learner (ELL) population.

The council noted that there are vacancies and a student member position available on the council. CEC 17 is actively trying to fill the vacancies.

Ms. Cumberbatch noted that Trailblazers may be able to provide childcare during meetings.

**Adjournment – Agenda Item #6**

Motion to adjourn Business meeting was made by Ms. Spencer at 7:28pm. Ms. Swaby seconded.

**Calendar Meeting:**

**Call to order – Agenda Item #1:**

Meeting was called to order by Ms. Cumberbatch, President at 7:28pm

**Roll Call – Agenda Item #2:**

Roll call was taken by Ms. Spencer, Treasurer

**Members Present:**

Lafleur Cumberbatch  
Erika Kendall  
Vanessa Moore  
Duane Singh  
Fanny Spencer  
Takiya Swaby

**Members Absent:**

Joanna Henry-Barrow (UA)  
Nicole Job (EA)

**Quorum was established**

### **Report of Community Superintendent: Mr. Ellis – Agenda #3:**

Mr. Ellis was on vacation. Dr. Lamb presented on his behalf.

Key Points:

- District Vision
- District Goals

Includes strengthening parent engagement

- Parent Coordinator Activity Report (PCAR)
- Professional Learning Opportunity
- Guardians of Equity (TAC D initiative)
- Leadership Development for Assistant Principals
- District office ordered the newly revised Robert's Rule for the council
- New Executive Superintendents
- District has two grants ending and is seeking new funding
- Principal and Assistant Principal meeting August 28<sup>th</sup>
- Literacy coaches for K- 2
- International Day of the Girl: October 11<sup>th</sup>
- Marketing tools: Banners for all schools

Members asked if the district has plans to support Breast Cancer Awareness as a district. Also, if there was any information about the state exam scores. Ms. Cumberbatch stated that she will raise the question at the ECC meeting with the Chancellor.

Community member asked if the District goals would be placed on the district's website. Dr. Lamb explained that the District doesn't have a website but they would work on getting it on social media pages.

### **Report of District Family Leadership Coordinator: Mr. Lewis-Thomas**

Mr. Lewis-Thomas was on vacation at the time.

### **Public Comment Session – Agenda #4:**

Mr. Lipkind from Senator Hamilton's office shared some announcements:

- 2 Projects from District 17 will be funded through the Participatory Budget
  - Lockers for PS 375
  - Science Carts (STEM tech advances) for Medgar Evers College Prep

Ms. A. Lipkind from Majority leader Laurie Cumbo's office shared some announcements:

- 6-Week professional program available for students with Con Ed, National Grid, and others.
- City Resource Fair Wednesday, August 22<sup>nd</sup>
- Upcoming Community Conversations- October 18<sup>th</sup> and November 13<sup>th</sup>.

Parent stated that she submitted an application to fill a vacancy on the council.

### **Adjournment – Agenda Item #5**

Motion to adjourn meeting was made by Ms. Moore at 7:58pm.

Ms. Spencer seconded the motion to adjourn the meeting.

**Recorded and Submitted by: Ms. V. Walters, Administrative Assistant**

**Read and Approved: \_\_\_\_\_**  
**Date**