



# COMMUNITY EDUCATION COUNCIL - DISTRICT 17

760 Prospect Place Brooklyn, New York 11216 – Room 103

(718) 467-0800/Ext. 1004/1030/Email: [CEC17@schools.nyc.gov](mailto:CEC17@schools.nyc.gov) / Fax# (718) 221-1632

Ms. Lafleur Cumberbatch, President  
Ms. Takiya Swaby, 2<sup>nd</sup> Vice President  
Ms. Erika Kendall, Recording Secretary  
Mr. Duane Singh, Treasurer  
Ms. Joanna Henry-Barrow, Member  
Ms. Nicole Job, BP Appointee-President  
Ms. Vanessa Moore, Member  
Ms. Fanny Spencer, Borough President Appointee

Mr. Clarence Ellis, *Community Superintendent*

## CALENDAR MEETING - MINUTES

*Tuesday, February 27, 2018*

*6:30pm – 8:45pm*

**Public School 289**

**900 St. Marks Avenue, Brooklyn, NY 11226**

### **Calendar Meeting:**

#### **Call to order – Agenda Item #1:**

Meeting was called to order at 6:40pm by Ms. Cumberbatch, President.

#### **Roll Call- Agenda Item #2:**

Roll call was taken by Ms. Kendall, Recording Secretary

#### **Members Present:**

Lafleur Cumberbatch  
Joanna Henry-Barrow (L)  
Nicole Job  
Erika Kendall  
Vanessa Moore  
Takiya Swaby

Shenean Lindsay – Superintendent Designee

#### **Members Absent:**

Duane Singh (EA)  
Fanny Spencer (EA)

**Quorum was established.**

#### **Welcome/Greetings – Agenda Item #3**

The council welcomed everyone and introduced themselves. Principal Mardy acknowledged the district staff and council members present and welcomed everyone to PS 289. Principal Mardy invited the Music Teacher and student choir to perform.

#### **Election of Officers (1<sup>st</sup> Vice President) – Agenda Item #4**

Due to the lack of quorum at the time, Ms. Kendall motioned to table the election and Ms. Moore seconded. The council moved to the next agenda item.

#### **Presentations – Agenda Item #5**

Special Education: Shavonda Guilford, NYC DOE Department of Special Education;  
Ellen McHugh, Co-President, Citywide Council on Special Education

Key Points

\*What is Special Education?

It's a service; not a place

\*IDEIA

\*What does this mean for schools?

\*Who is Eligible for Special Education Services?

- Eligible vs Not Eligible

\*What are special education supports and services?

- Less restrictive vs more restrictive

\*What are Related Services?

\*The Individualized Educational Program (IEP)

- Process and content (Steps 1-5)

- What if family does not agree with the IEP Team's decision?

Due Process

\*What is the IEP?

\*Resources for schools and families

\*Transition & College Access Centers

- Boys & Girls HS 1700 Fulton Street (Brooklyn location)

\*Include NY provides 3 Hr. training to qualify for the application of a parent leader

Questions were taken from the audience.

#### **Report of Community Superintendent: Mr. Clarence Ellis – Agenda Item #6:**

Ms. Shenean Lindsay, Principal Leadership Facilitator presented the District report on behalf of Superintendent Ellis. Ms. Lindsay acknowledged staff and District Team

Key points:

\*PS 249 and PS 397 are two Reward Schools

\* Superintendent Ellis will be honored Saturday, March 3rd

\*Resource center is up and running

\*Health Fair – March 24<sup>th</sup> 10am – 3pm at PS/MS 394

\*RISE Festival – June 23<sup>rd</sup>

-Oratory contest                      - Award ceremony

-Science Fair                              - Games

**Report of District Family Leadership Coordinator: Philton Lewis-Thomas**

Mr. Lewis-Thomas reported on school visits

\*Parent Coordinator school counselor+ meeting held on February 14<sup>th</sup>

\*District Leadership Team (DLT) meeting Wednesday, February 28<sup>th</sup>

\*Brooklyn South Field Support office will host a parent seminar on March 22<sup>nd</sup>, 9:30am

\*Superintendent Reports distributed.

**Unfinished/ New Business – Agenda Item #7**

Due to the lack of quorum, the council was not able to vote on the approval of the budget modification.

**Public Comment Session – Agenda #8:**

Russell Carter of Healthfirst and Nurse Marida Artmore of Interfaith presented briefly on the upcoming District Health Fair noted by Ms. Lindsay during the Superintendent report, and the importance of healthy living.

PS 316 PTA President addressed the council and district office in regards to a Spelling Bee, ELL parent engagement, and schools that may be at risk in regards to safety. The council assured that CEC 17 is actively searching and reaching out to the ELL population for an ELL parent and Ms. Lindsay addressed concerns directed to the District office. March 14<sup>th</sup> is the day of protest.

Representative from Assemblyman Walter Mosley’s office shared with the community. The State of the district event will be held February 28<sup>th</sup>.

**Adjournment – Agenda Item #9**

Motion to adjourn meeting was made by Ms. Swaby at 8:24pm.  
Ms. Moore seconded the motion to adjourn the meeting.

**Recorded and Submitted by: Ms. V. Walters, Administrative Assistant**

**Read and Approved: \_\_\_\_\_**  
**March 14, 2018**  
**Date**