



# COMMUNITY EDUCATION COUNCIL - DISTRICT 17

760 Prospect Place Brooklyn, New York 11216 – Room 103

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Ms. Lafleur Cumberbatch, President  
Ms. Takiya Swaby, 1<sup>st</sup> Vice President  
Ms. Joanna Henry-Barrow, 2<sup>nd</sup> Vice President  
Ms. Erika Kendall, Recording Secretary  
Ms. Fanny Spencer, Treasurer-BP Appointee  
Ms. Nicole Job, BP Appointee-President  
Ms. Vanessa Moore, Member  
Mr. Duane Singh, Member

Mr. Clarence Ellis, *Community Superintendent*

## BUSINESS MEETING - MINUTES

*Wednesday, January 9, 2019*

*6:30pm*

**Public School 138**

**760 Prospect Place, Brooklyn, NY 11216**

### **Business Meeting:**

#### **Call to order – Agenda Item #1:**

Meeting was called to order at 6:46pm by Ms. Takiya Swaby, 1<sup>st</sup> VP in the absence of the President.

#### **Roll Call- Agenda Item #2:**

Roll call was taken by Ms. Kendall, Recording Secretary.

#### **Members Present:**

Erika Kendall  
Vanessa Moore  
Duane Singh  
Takiya Swaby

#### **Members Absent:**

Lafleur Cumberbatch (EA)  
Joanna Henry-Barrow (EA)  
Nicole Job (EA)  
Fanny Spencer (EA)

**Quorum was not established.**

#### **Review & Approval of December draft minutes Agenda Item #3:**

The council briefly reviewed the minutes. Ms. Kendall motioned to table agenda item# 3 to the next business meeting due to the lack of quorum. Ms. Swaby seconded and members agreed.

**Agenda for January 15<sup>th</sup> & February 26<sup>th</sup> Calendar Meeting Agenda Item #4:**

The council discussed the agenda for the upcoming calendar meetings which includes the Alliance for Quality Education (AQE), and outreach diversity team from the Office of enrollment to share info about the Specialized HS process. Fair Student Funding (FSF) presentation will be used to March and the Office of Enrollment will be placed on February's agenda.

**Member reports Agenda Item #5:**

Ms. Kendall shared information from attendance at the ECC meeting including changes with the way the council engages with Principals in regards to Capital Plan.

**Unfinished/New Business Agenda Item #6:**

The council conducted discussions in regards to:

- Sponsoring the Trophies for D17 Spelling Bee

There was a general consensus to purchase the trophies. There are no members currently available to serve as a judge.

- Capital Plan requests
  - Lobby day; January 14<sup>th</sup>
- Planning upcoming events

- Principal Summit
- Legislative Breakfast

\*Request for an updated legislative form was made.

- Possible locations discussed: Library, BK Children's Museum, and Borough Hall

Representative from AM Richardson's office shared knowledge about the legislative calendar and left materials to share with the public.

**Adjournment – Agenda Item #7**

Ms. Swaby motioned to adjourn the meeting at 8:03pm.

Ms. Moore seconded the motion to adjourn the meeting.

**Recorded and Submitted by: Ms. V. Walters, Administrative Assistant**

**Read and Approved: \_\_\_\_\_**  
**Date**