



# COMMUNITY EDUCATION COUNCIL - DISTRICT 17

760 Prospect Place Brooklyn, New York 11216 – Room 103

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Ms. Lafleur Cumberbatch, President  
Ms. Takiya Swaby, 1<sup>st</sup> Vice President  
Ms. Joanna Henry-Barrow, 2<sup>nd</sup> Vice President  
Ms. Erika Kendall, Recording Secretary  
Ms. Fanny Spencer, Treasurer-BP Appointee  
Ms. Nicole Job, BP Appointee-President  
Ms. Vanessa Moore, Member  
Mr. Duane Singh, Member

Mr. Clarence Ellis, *Community Superintendent*

## ANNUAL/BUSINESS & CALENDAR MEETING - MINUTES

*Tuesday, July 10, 2018*

*6:30pm – 8:45pm*

**Public School 138**

**760 Prospect Place, Brooklyn, NY 11216**

### **Annual Meeting:**

#### **Call to order – Agenda Item #1:**

Meeting was called to order at 6:42pm by Lafleur Cumberbatch, President

#### **Roll Call- Agenda Item #2:**

Roll call was taken by Takiya Swaby in the absence of the recording secretary at this time.

#### **Members Present:**

Lafleur Cumberbatch  
Joanna Henry-Barrow  
Nicole Job  
Erika Kendall (L)  
Vanessa Moore  
Duane Singh  
Fanny Spencer  
Takiya Swaby

#### **Members Absent:**

**Quorum was established**

#### **Nomination and Election of Chair Pro Tem – Agenda Item #3:**

The council took nominations for the role of Chair Pro Tem. Ms. Barrow nominated Ms. Job. Ms. Job declined. Ms. Barrow nominated Mr. Singh. Mr. Singh accepted.

Roll call vote was taken for Mr. Singh for the role of Chair Pro Tem:

Lafleur Cumberbatch	-	Yes
Joanna Henry-Barrow	-	Yes
Nicole Job	-	Yes
Vanessa Moore	-	Yes
Duane Singh	-	Yes
Takiya Swaby	-	Yes
Fanny Spencer	-	Yes

7 – Yes    0- No    0 – Abstain

Vote was carried to elect Mr. Singh as Chair Pro Tem

**Nomination and Election of 2018-2019 Officers – Agenda Item #4:**

Mr. Singh took nominations for the role of President. Ms. Lafleur Cumberbatch nominated herself. There were no other nominations. Ms. Cumberbatch addressed the council.

Roll call vote was taken for the role of President:

Lafleur Cumberbatch	-	Yes
Joanna Henry-Barrow	-	Yes
Nicole Job	-	Yes
Erika Kendall	-	Abstain
Vanessa Moore	-	Yes
Duane Singh	-	Yes
Takiya Swaby	-	Yes
Fanny Spencer	-	Yes

7 – Yes    0- No    1 – Abstain

Vote was carried to elect Ms. Cumberbatch as President.

Mr. Singh took nominations for the role of 1<sup>st</sup> Vice President. Ms. Lafleur Cumberbatch nominated Ms. Takiya Swaby. There were no other nominations. Ms. Swaby accepted and addressed the council.

Roll call vote was taken for Ms. Swaby for the role of 1<sup>st</sup> Vice President:

Lafleur Cumberbatch	-	Yes
Joanna Henry-Barrow	-	Yes
Nicole Job	-	Yes
Erika Kendall	-	Yes
Vanessa Moore	-	Yes
Duane Singh	-	Yes
Takiya Swaby	-	Yes
Fanny Spencer	-	Yes

8 – Yes    0- No    0 – Abstain

Vote was carried to elect Ms. Swaby as 1<sup>st</sup> Vice President

Mr. Singh took nominations for the role of 2<sup>nd</sup> Vice President. Ms. Cumberbatch nominated Ms. Joanna Henry-Barrow. Ms. Barrow accepted. There were no other nominations.

Roll call vote was taken for Ms. Barrow for the role of 2<sup>nd</sup> Vice President:

Lafleur Cumberbatch	-	Yes
Joanna Henry-Barrow	-	Yes
Nicole Job	-	Yes
Erika Kendall	-	Yes
Vanessa Moore	-	Yes
Duane Singh	-	Yes
Takiya Swaby	-	Yes
Fanny Spencer	-	Yes

8 – Yes    0- No    0 – Abstain

Vote was carried to elect Ms. Barrow as 2<sup>nd</sup> Vice President

Mr. Singh took nominations for the role of Treasurer. Ms. Barrow nominated Mr. Singh and he declined. Mr. Singh nominated Ms. Fanny Spencer. Ms. Spencer accepted.

Roll call vote was taken for Ms. Spencer for the role of Treasurer:

Lafleur Cumberbatch	-	Yes
Joanna Henry-Barrow	-	Yes
Nicole Job	-	Yes
Erika Kendall	-	Yes
Vanessa Moore	-	Abstain
Duane Singh	-	Yes
Takiya Swaby	-	Yes
Fanny Spencer	-	Yes

7 – Yes    0- No    1 – Abstain

Vote was carried to elect Ms. Spencer as Treasurer.

Mr. Singh took nominations for the role of Recording Secretary. Ms. Swaby nominated Ms. Erika Kendall. Ms. Kendall accepted. There were no other nominations

Roll call vote was taken for Ms. Kendall for the role of Recording Secretary:

Lafleur Cumberbatch	-	Yes
Joanna Henry-Barrow	-	Yes
Nicole Job	-	Yes
Erika Kendall	-	Yes
Vanessa Moore	-	Yes
Duane Singh	-	Yes
Takiya Swaby	-	Yes
Fanny Spencer	-	Yes

8 – Yes      0- No      0 – Abstain

Vote was carried to elect Ms. Kendall as Recording Secretary

**Adjournment – Agenda Item #5**

Motion to adjourn Annual meeting was made by Ms. Kendall at 6:59pm. Ms. Swaby seconded.

**Business/Calendar Meeting:**

**Call to order – Agenda Item #1:**

Meeting was called to order by Ms. Nicole Job, President at 7:13pm

**Roll Call – Agenda Item #2:**

Roll call was taken by Ms. Kendall, Recording Secretary

**Members Present:**

Lafleur Cumberbatch  
Joanna Henry-Barrow  
Nicole Job  
Erika Kendall  
Vanessa Moore  
Duane Singh  
Fanny Spencer  
Takiya Swaby

**Members Absent:**

**Quorum was established**

**Agenda for upcoming meeting/ Meeting dates for 2018-2019 school year– Agenda #3 - #4:**

Council worked on meeting locations, topics, and future events.

Principal Summit – Possibly November

High School Fair – Possibly October

**Budget Allocation – Agenda #5:**

Ms. Spencer read the allocation aloud. The council reviewed and requested minor edits such as specific amounts to be allocated for website and related services. Edits were made immediately and a roll call vote was taken.

Roll call vote was taken to approve FY 2019 Budget allocation:

Lafleur Cumberbatch	-	Yes
Joanna Henry-Barrow	-	Yes
Nicole Job	-	Yes
Erika Kendall	-	Yes
Vanessa Moore	-	Yes

Duane Singh - Yes  
Takiya Swaby - Yes  
Fanny Spencer - Yes

8 – Yes    0- No    0 – Abstain

Vote was carried to approve allocation.

**Unfinished/New Business – Agenda #6:**

Council reviewed the current school liaison assignments and noted that Ms. Job and Ms. Moore will buddy for PS 316.

Members reviewed best contact methods and noted that urgent emails should be responded to within 24 hours.

Upcoming events:

Laurie Cumbo event at Brooklyn Children’s Museum on August 5<sup>th</sup>

Back to School event with JJ the clown August 26<sup>th</sup>.

September 16<sup>th</sup> Back to school event

**Speaker Comment Session**

Parent Leader from PS 316 addressed the council with concerns about parent leaders not receiving emails, notification of workshops, where to find minutes from the meetings, contracts for excellence presentations and inquired about the completion of the superintendent’s evaluation.

Community board 8 member shared an announcement about sponsoring a college signing day tentative for May 1<sup>st</sup>.

Council gave tentative dates for Spelling bee and parent leader trainings.

A PS 705 SLT member shared that they were informed that students at PS 532 were not allowed to speak during lunch and would be punished with less recess time and requested an investigation. A parent from PS 532 confirmed the allegation.

Ms. Swaby motioned to enter into executive session to discuss the superintendent’s evaluation. Ms. Moore seconded. Ms. Kendall motioned to enter into executive session with the inclusion of Ms. Dekock to discuss the superintendent’s evaluation. Council were in favor and entered into executive session.

**Adjournment – Agenda Item #7**

Motion to adjourn meeting was made by Ms. Kendall at 9:35pm.

Ms. Swaby seconded the motion to adjourn the meeting.

**Recorded and Submitted by: Ms. V. Walters, Administrative Assistant**

**Read and Approved:** \_\_\_\_\_  
Date