



COMMUNITY EDUCATION COUNCIL - DISTRICT 17

760 Prospect Place Brooklyn, New York 11216 – Room 103

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Ms. Lafleur Cumberbatch, President
Ms. Takiya Swaby, 2nd Vice President
Ms. Kathleen Mark, Recording Secretary
Mr. Duane Singh, Treasurer
Ms. Nicole Job, BP Appointee-President
Ms. Erika Kendall, Member
Ms. Margo Henry, Member
Ms. Joanna Henry-Barrow, Member
Ms. Vanessa Moore, Member
Ms. Fanny Spencer, Borough President Appointee

Mr. Clarence Ellis, *Community Superintendent*

CALENDAR MEETING - MINUTES

Tuesday, November 21, 2017

6:30pm – 8:45pm

Public School 398 & 770

60 East 94th Street, Brooklyn, NY 11212

Business Meeting:

Call to order – Agenda Item #1:

Meeting was called to order at 6:45pm by Ms. Cumberbatch, President.

Roll Call- Agenda Item #2:

Roll call was taken by Ms. Mark, Recording Secretary

Members Present:

Lafleur Cumberbatch
Joanna Henry-Barrow
Nicole Job
Kathleen Mark
Vanessa Moore
Takiya Swaby

Members Absent:

Erika Kendall (EA)
Duane Singh (EA)
Fanny Spencer (EA)

Quorum was established at 6:55PM

Election of Officers (1st Vice President) – Agenda Item #3

Ms. Barrow made a motion to table the election to the next meeting.

Roll call vote was taken:

Lafleur Cumberbatch	-	Yes
Joanna Henry-Barrow	-	Yes
Nicole Job	-	No
Kathleen Mark	-	Yes
Vanessa Moore	-	Yes
Takiya Swaby	-	Yes

5 - Yes 1 – No 0 – Abstain

Vote does not carry to table elections. There were no nominations for the office of 1st Vice President. The election will be placed on the agenda of the next Calendar meeting.

Welcome/Greetings – Agenda Item #4

The council thanked the Principals for hosting CEC’s Calendar meeting. Principal Katan-Brown, PS 398 welcomed everyone to the building and shared that Principal Saratovsky, PS 770 stepped out and would return shortly.

Principal Saratovsky gave greetings upon her arrival.

Council moved to agenda item 6: Report of Superintendent, to give time for presenters to arrive.

Presentations – Agenda Item #5

Office of Enrollment – Ms. Elyse Betances & Mr. Matt Brogini

Key Points

*What are School Admissions

-Admissions vs Enrollment

-Eligibility – Who can apply?

~Elementary, Middle School, & High School Admissions

*How do Students Participate in Admissions

-Steps of the Admissions Process

~Learn about the process & explore school options

~Submit an Application

~Receive an offer

~Pre-K, Kindergarten, Gifted & Talented, Middle School, and High School Admissions Timeline

~What is 3-K for All?

*How are Offers Determined

*What happens after offers are made

Questions were taking from the audience.

Report of Community Superintendent: Mr. Clarence Ellis – Agenda Item #6:

Superintendent Ellis presented the District report. Mr. Ellis acknowledged Principals and introduced new district staff.

Key points:

*Coffee with Clarence evening session coming later this month

- *D17 held two open houses for Elementary and Middle School on October 24th and 25th.
- *Field Support Center has been providing professional development (PD) and training in ELA and Math
- *November 7th and 8th the district partnered with D13, D16 and the Smithsonian Institute for a Teacher's PD
- *Meet & Greet for Middle Schools and High Schools
- *Superintendent introduced the new Teacher Development Coach, Ms. Lakeasha Williams and new Family Leadership Coordinator Philton Lewis-Thomas.
- *Superintendent Reports distributed.

Report of District Family Leadership Coordinator: Philton Lewis-Thomas

- Mr. Lewis-Thomas introduced himself and shared some goals
- To provide strong community (work closely with CEC to get the community out to meetings)
 - Showcase District 17 (Collaborate and develop partnerships)
 - Empower parents
 - Rebuild together

Unfinished/ New Business – Agenda Item #7

Resolution to declare seat vacant: Ms. Mark read the resolution aloud.

Roll call vote was taken:

Lafleur Cumberbatch	-	Yes
Joanna Henry-Barrow	-	Yes
Nicole Job	-	Yes
Kathleen Mark	-	Yes
Vanessa Moore	-	Yes
Takiya Swaby	-	Yes

6 - Yes 0 – No 0 – Abstain

Vote carried to pass resolution and declare member seat vacant.
Applications are available to fill vacancy.

Public Comment Session – Agenda #8:

Ms. S. Charles shared information regarding girl scouts in district 17 and provided info packages.

Ms. J. Foster shared about the adult education available to district 17 families

Adjournment – Agenda Item #9

Motion to adjourn meeting was made by Ms. Mark at 8:15pm.
Ms. Moore seconded the motion to adjourn the meeting.

The council distributed Turkeys and trimmings. Thanks were giving to Senator Hamilton's office, Mr. Singh, Foodtown, and Gala Fresh for donations.

Recorded and Submitted by: Ms. V. Walters, Administrative Assistant

Read and Approved: December 13, 2017
Date