



COMMUNITY EDUCATION COUNCIL - DISTRICT 17

760 Prospect Place Brooklyn, New York 11216 – Room 103

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Ms. Lafleur Cumberbatch, President
Ms. Takiya Swaby, 1st Vice President
Ms. Joanna Henry-Barrow, 2nd Vice President
Ms. Erika Kendall, Recording Secretary
Ms. Fanny Spencer, Treasurer-BP Appointee
Ms. Nicole Job, BP Appointee-President
Ms. Vanessa Moore, Member
Mr. Duane Singh, Member

Mr. Clarence Ellis, *Community Superintendent*

BUSINESS MEETING - MINUTES

Wednesday, October 10, 2018

6:30pm – 8:30pm

Public School 138

760 Prospect Place, Brooklyn, NY 11216

Business Meeting:

Call to order – Agenda Item #1:

Meeting was called to order at 6:59pm by Takiya Swaby, 1st Vice President. In this absence of the president at this time.

Roll Call- Agenda Item #2:

Roll call was taken by Ms. Kendall, Recording Secretary.

Members Present:

Lafleur Cumberbatch (L)
Joanna Henry-Barrow
Nicole Job (L)
Erika Kendall
Vanessa Moore
Duane Singh (L)
Fanny Spencer
Takiya Swaby

Members Absent:

Quorum was established at 7:10pm

Review & Approval of August & September draft minutes Agenda Item #3:

As the council reviewed the minutes, Ms. Moore shared the response to her school food question about gluten free items raised at last month's calendar meeting.

Ms. Spencer motioned to approve September 18th minutes. Ms. Moore seconded the motioned.
Ms. Kendall motioned to approve September 12th minutes with specific amendments. Ms. Moore seconded; all were in favor.
Ms. Moore motioned to accept August 21st minutes as drafted. Ms. Kendall seconded and all were in favor.

Agenda for October 16th Calendar Meeting Agenda Item #4:

Ms. Cumberbatch announced that the Presidents' Council elections were done. The council discussed the upcoming calendar meeting agenda including the joint meeting with Presidents' Council, District Planning presentation, and the state of the district address. C4E presentation will be moved to November's Calendar meeting

Ms. Kendall requested to invite the new senator to the calendar meeting.

Member reports Agenda Item #5:

Ms. Kendall shared the rough design of the website and noted that she would need to add more information before it goes live.
Ms. Cumberbatch stated that there will be a walkthrough October 11, 2018, 11:00am at Brownsville Academy.

Unfinished/New Business Agenda Item #6:

The council discussed establishing committees. To start; there will be general education, communications, planning, bylaws, and special education.

December 5th will be the Chancellor's town hall at PS 138. Ms. Cumberbatch asked if the council would like to hold the business meeting on the same day as the town hall to prevent the council from meeting three weeks back to back in December.

Adjournment – Agenda Item #7

Ms. Kendall motioned to adjourn the meeting at 9:29pm.
Ms. Barrow seconded the motion to adjourn the meeting.

Recorded and Submitted by: Ms. V. Walters, Administrative Assistant

Read and Approved: _____
Date